

# Table of Contents

<b>Our Mission</b>	<b>3</b>	<b>Homework</b>	<b>17</b>
<b>Statement of Purpose</b>	<b>4</b>	<b>Progress Reports</b>	<b>18</b>
<b>Parent, Student, and Teacher Confessions</b>	<b>5</b>	<b>Standard of Conduct</b>	<b>19</b>
<b>Statement of Philosophy</b>	<b>6</b>	<b>Discipline Scriptures</b>	<b>20</b>
<b>Nondiscriminatory Policy</b>	<b>7</b>	<b>Guidelines of Conduct</b>	<b>21</b>
<b>Patriotism</b>	<b>7</b>	<b>Disciplinary System</b>	<b>22</b>
<b>Ministerial Policy</b>	<b>7</b>	<b>Comments for Parents and Students</b>	<b>23</b>
<b>Confidentiality Policy</b>	<b>7</b>	<b>Birthdays</b>	<b>24</b>
<b>Group Assembly</b>	<b>8</b>	<b>Telephone Use</b>	<b>24</b>
<b>Accreditation</b>	<b>9</b>	<b>Academics</b>	<b>24</b>
<b>Co-Educational agreement</b>	<b>9</b>	<b>Grading</b>	<b>24</b>
<b>Medical Guidelines</b>	<b>10</b>	<b>Assignment Weighting</b>	<b>24</b>
<b>Emergency Procedures</b>	<b>11</b>	<b>School Supply List</b>	<b>25</b>
<b>Fire Procedures</b>	<b>11</b>	<b>Parental Ability to Act as a Teacher</b>	<b>26</b>
<b>Tornado Procedures</b>	<b>11</b>	<b>Distance Learning Program</b>	<b>26</b>
<b>Lost and Found</b>	<b>11</b>	<b>Part-Time for Home School Program</b>	<b>26</b>
<b>Outside Play Guidelines</b>	<b>12</b>	<b>Summer School</b>	<b>27</b>
<b>Parental Involvement</b>	<b>13</b>	<b>Admissions Procedures</b>	<b>28</b>
<b>Daily Arrival</b>	<b>14</b>	<b>Tuition and Payment Information</b>	<b>29-30</b>
<b>Office Hours</b>	<b>14</b>	<b>Courses of Study Leading to a Diploma</b>	<b>31-33</b>
<b>School Hours</b>	<b>14</b>	<b>High School Course List</b>	<b>34</b>
<b>Student Pick Up</b>	<b>14</b>	<b>School Dress Code and Appearance</b>	<b>35-38</b>
<b>School Closing</b>	<b>14</b>	<b>School Calendar</b>	<b>39</b>
<b>School Lunches</b>	<b>15</b>	<b>4-12 Weekly Class Schedule</b>	<b>40</b>
<b>Absences</b>	<b>16</b>	<b>Self-Paced Format Anti-Abuse System</b>	<b>41</b>
<b>Release from Classes</b>	<b>16</b>	<b>Questions and Concluding Remarks</b>	<b>42</b>



# **Our Mission**



**Cornerstone School exists as a place of spiritual and academic empowerment to form Christian leaders.**

**“Rebuilding America – One Student at a Time!”**

# Statement of Purpose



At Cornerstone School, we are dedicated to giving every child the best education combined with outstanding spiritual training. We are equipping our younger generation to lead others through their integrity and love. Simply learning to read, write, and perform mathematical operations leaves our children far short of where they are called to be.

Proverbs 22:6 states, “Train up a child in the way he should go, and when he is old, he will not depart from it.” The wisdom from this verse is why you should send your children to a Christian school. It is vital that we take the opportunity to monitor what our children are learning and how they are being taught.

Our objective at Cornerstone is for every child who walks through the door to gain a deeper sense of their calling, to learn *how* to learn, to know they are the crown of God’s Creation, and to go forth with heads held high, walking into the rest of life victoriously.

## **Parent, Student, and Teacher Confessions**

Romans 12:2 states, “And be not conformed to this world; but be ye transformed by the renewing of your mind, that ye may prove what is the good, and acceptable, and perfect, will of God.”

*Confessions of Biblical truths are the essential source toward renewing our minds. Here is a list of transformational Biblical truths. Confess them often and watch the change.*

“I can do all things through Christ who strengthens me.”

- Philippians 4:13

“My God shall supply all my needs according to his riches in glory by Christ Jesus.”

- Philippians 4:19

“The Lord is the strength of my life.”

- Psalm 27:1

“The people that know their God shall be strong and do exploits.”

- Daniel 11:32

“Greater is he that is in me than he that is in the world.”

- 1 John 4:4

“With his stripes I am healed”

- Isaiah 53:5

“He (Jesus) Himself took my infirmities and bore my sicknesses.”

- Matthew 8:17

“I am casting all my cares upon him who cares for me.”

- 1 Peter 5:7

My body is a temple of the Spirit, and “Where the Spirit of the Lord is, there is liberty.”

- 2 Corinthians 3:17

“There is therefore no condemnation to them which are in Christ Jesus.”

- Romans 8:1

## **OUR STATEMENT OF PHILOSOPHY**

Cornerstone School bases its existence and operating policies entirely upon principles found in God's Word. The philosophy of the school is as follows:

1. The Bible is the inspired, infallible, and authoritative Word of God.
2. Jesus Christ is the central theme in history and is the central authority of what men say, do, and believe.
3. All educational goals and objectives are found within the Bible, among which are glorifying God, reaching the lost, and training and maturing individual believers to impact the modern world.
4. The knowledge of Jesus Christ is essential for personal and individual development in physical, mental, social, financial, and spiritual matters.
5. All members of the educational process should be personally committed to Jesus Christ.
6. Apart from the ministry of the Holy Spirit, the educational process cannot truly take place.
7. A proper relationship between family, church, and school is essential to Christian education.
8. Education must instill the proper priorities of life, beginning with an individual commitment to Jesus Christ.
9. Education must be designed to meet the student on his level of development and growth. It must teach each student how to learn in order to adapt to a constantly changing society. Education must remain individualized in order to best reach EVERY student.
10. A teaching staff must be committed to these principles and must be able to communicate them effectively.

“Beware lest any man spoil you through philosophy and vain deceit, after the tradition of men, after the rudiments of the world, and not after Christ” (Colossians 2:8).

## **Nondiscriminatory Policy**

Cornerstone School admits students of any race, color, nationality, and ethnicity to all the rights, privileges, programs, and activities generally accorded or made available to students in our program. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

## **Patriotism**

Cornerstone School places emphasis upon the greatness of the United States of America as one nation under God. We unashamedly teach the Biblical doctrines of self-discipline; love for God; obedience to the law; respect for those in authority, for the flag, and for our country.

## **Ministerial Policy**

Cornerstone School, part of Cornerstone Ministries Incorporated, exists first and foremost as a ministry. We will make every effort to fulfill students' social, emotional, physical, and ultimately their spiritual needs in our interactions with them as a role-player in their education.

## **Confidentiality Policy**

All information shared from families involved with Cornerstone School will be held in the highest confidentiality. No information will be made public without your prior consent so as it is in accordance with the law.

## **Group Assembly**

During group assembly, Cornerstone School students are expected to say the pledge to the American Flag, Christian Flag, and to the Bible. A weekly Scripture passage is read together in unison. A prayer is said, a song may be sung, and an interactive teaching is given.

*We strive to teach Christian values based on Godly principles from the Bible.*

### **Pledge of Allegiance to the American Flag**

“I pledge allegiance to the flag of the United States of America and to the Republic for which it stands - one nation under God, indivisible, with liberty and justice for all.”

### **Pledge of Allegiance to the Christian Flag**

“I pledge allegiance to the Christian Flag and to the Savior for whose Kingdom it stands - one Savior, crucified, risen and coming again with life and liberty for all who believe.”

### **Pledge of Allegiance to the Bible**

“I pledge allegiance to the Bible, God’s Holy Word. I will make it a lamp unto my feet and a light unto my path. I will hide its words in my heart that I might not sin against God.”



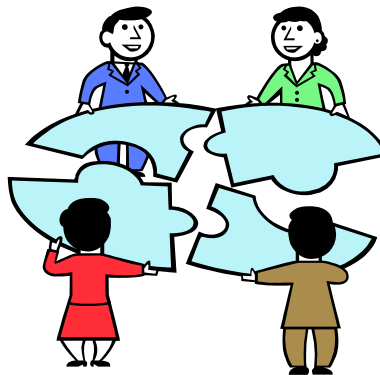
## **Accreditation**

Cornerstone School is aggressively against seeking accreditation. Accreditation was created as an administrative mechanism designed in an attempt to attain uniform education for all children in government schools, a trend that continues to progress today. It was established as a governmental means of causing local public school districts to meet what the state educational agencies determined to be the minimum academic and facility standards for all schools. Accreditation teams, therefore, investigate and approve or disapprove facilities based upon criteria developed by government educational administrators, proving to be a hindrance to a private Christian school with different standards and obviously different objectives.

Accreditation of a private Christian school is not a requirement for students to enroll in a college or university. College and university registrars are far more concerned with nationally standardized tests than the accreditation of their high school. Therefore, Cornerstone School does not seek accreditation by any outside educational government institution.

## **Co-Educational Agreement**

Parents are strongly encouraged to be involved in their child's education. Cornerstone School desires to work with parents in meeting each student's academic needs and requirements. Please contact us to discuss available options to help your child succeed. Every student deserves the best possible education, and research shows us that this is best accomplished through the cooperation of the school and parent(s).



## Medical Guidelines

If at any time symptoms of sickness and disease try to attack a student, he/she should inform the supervisor or school personnel. We will pray for the student according to Mark 16:18: "... laying hands on the sick and they shall recover" and Mark 11:24: "... that whatsoever things you desire when you pray, believe that you receive them and you shall have them." If the symptoms do not subside or reappear after a period of time, the student should inform the supervisor and report to the school office for further attention. Students are not permitted to leave school without a supervisor's permission.

*If a child is experiencing symptoms such as nausea, vomiting, fever, etc. at home, he/she should not attend school, so that other children will not be exposed.*

If a child needs medication, written instructions must be filled out for each medication and each time a new prescription is given. All prescriptions must have a label with the child's name and be in its original container.

Medication will not be given without authorization or if the medication was prescribed for another person. In addition, medications must be current. They will be kept in the office or refrigerated as necessary, and dispensed by the supervisor.



## **Emergency Procedures**

In case of severe injury or acute illness warranting immediate medical attention, the child will be transported immediately to a hospital emergency room. At the same time, the parent or guardian will be called, advised of the injury or illness and where the student has been taken. If the parent cannot be reached, a person listed in the student's records will be called.

A staff member will accompany the student to the hospital and remain until the parent arrives and is informed of the situation.

Written reports of all accidents will be submitted to the principal and placed in the student's individual file.

## **Fire Procedures**

Specific procedures are provided for teachers and children to follow in case of fire. These procedures are practiced through fire drills. Cornerstone School shall comply with the fire, life, and safety regulations of the Fire Department.

## **Tornado Procedures**

In case of a tornado, specific procedures are provided for staff and for the students. Please do not rush to the school to take your child home. Your child will be protected and it is likely more dangerous for you to be on the road.

## **Lost and Found**

Cornerstone School is not responsible for any articles that may be lost, misplaced or stolen.

Please return all found articles to the School office. The staff is not responsible for any lost items, but will keep them for an extended period of time. Check with the office if you are unable to locate a personal item.

## Outside Play Guidelines

Please ensure that your children are prepared for the appropriate weather conditions when they arrive at school. For certain weather conditions, outside play time will be considerably limited or not take place at all. When the wind-chill factor is below zero or if the heat index is above 100 degrees, we will NOT play outside

Students *must* wear a coat or sweatshirt when the wind-chill factor is below 55 degrees. Students *must* wear a coat, a hat, and gloves to be outside whenever the wind-chill factor is at or below 32 degrees. Also, when there is snow on the ground, students must also have boots for outside play. We will provide outdoor recess whenever possible as this is an excellent opportunity for students to refresh their energy for improved academics.

There are three opportunities each school day for outside play: mid-morning, after lunch, and mid-afternoon. Students in grades K-6 are expected to spend these times outside. Please inform us of any health concerns or other reasons as to why a student should not be required to play outside. Students in grades 7-12 will also have the option to go outside at these times, but with a limited duration.



## **Parental Involvement**

***Parent meetings and conferences promote a good understanding between parents or guardians and the faculty/administration of this school. We encourage every parent to participate in these informative and helpful programs.***

The summation of everything a child hears, feels, sees, and experiences becomes a permanent part of him or her. For the school to be successful, parents must not only be in agreement with its policies, but also practice wholesome Christian living and proper Biblical discipline in their home. Parents, too, must be honorable in their relation with God and their fellow man.

Part of the parent's responsibility is the creation of a home environment where learning receives major emphasis. Parents are advised to provide this atmosphere if they expect to get the most out of Cornerstone School.

Every possible provision is being made to provide a wholesome, healthy atmosphere for each student during his/her stay at the school. We have found that there is a close correlation between a student's health and his/her enjoyment of school and ability to profit from it. Parents can make a great contribution by:

- 1) Seeing that the child gets adequate rest or sleep.***
- 2) Seeing that the child eats well. A good breakfast before he/she comes to school is very helpful.***
- 3) Not allowing a child who feels sick, or demonstrates symptoms of a certain sickness to go to school. Parents should not expect the supervisor to evaluate the condition of their child.***

Direct involvement in your child's learning process is the best way for parents to become familiar with the school and its curriculum. As parents take personal interest in their child's education, the student's participation and sense of responsibility increases. *The school and parents must work together or the student's education will be hindered.*

## Daily Arrival

Morning arrivals for all Cornerstone School students are after 7:45 AM, at which point the front door will be unlocked. Arrangements must be made with the school if your child needs to arrive earlier than 7:45.

<b>OFFICE HOURS</b>	Monday – Thursday	7:40 a.m. - 4:00 p.m.
	Friday	7:40 a.m. - 12:15 p.m.

<b>SCHOOL HOURS</b>	K	8:00 a.m. - 11:15 a.m. Monday - Thursday
	K	8:00 a.m. - 12:00 p.m. Friday
	1st-12th	8:00 a.m. - 3:25 p.m. Monday - Thursday 8:00 a.m. - 12:00 p.m. Friday

## Student Pick-Up

**All students should be picked up *within ten minutes* after dismissal.** For the security of your child, it is important that arrangements are made to pick him/her up immediately following school dismissal. Please inform us if someone unknown by the school is scheduled to pick up your child.

## School Closing

School closing, dismissal, or late start because of severe weather will follow the Sioux Falls Public School District. ***However, because of our unique Friday schedule, if Sioux Falls School District has a late start on a Friday, Cornerstone will NOT have classes for that day.***

## School Lunches

Each student will need to bring his/her own lunch.

Please follow these guidelines in preparing a school lunch.

1. Put your name on your lunch box or sack.
2. Use an insulated container or lunch box for cold food.
3. Use a thermos to keep food hot or cold.
4. Your child's lunch should be prepared at home and ready to eat. Microwave privileges should be available. Younger students will receive assistance in using the microwaves.

### **Lunch Procedures:**

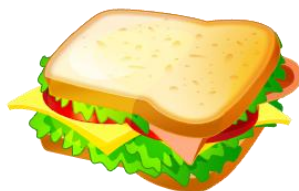
- Each child eats only at their assigned area.
- Upper-level students help out with lunch
- Put trash in wastebaskets. Don't leave any garbage on the table from your lunch to be picked up by someone else.
- Clean off table.
- Go to recreational area after receiving permission to be dismissed.

### **K – 3 Snack Time:**

- K-3 snack time takes place each day from 9:30-9:45
- Please have snacks prepared at home

### **Open Lunch:**

High school students have the option to leave for open lunch *ONLY* with parental permission via a dated and signed note or a phone call. Long-term arrangements for open lunch are not allowed. *Communication between the school and parents must take place each time a student leaves for open lunch.* Open lunch starts at 11:20 and goes until 12:05. Students may buy an additional 15 minutes through the privilege system, extending open lunch until 12:20. Late returns will result in a loss of this privilege for a time.



## Absences

In case of an emergency or illness, parents **must** contact the school office.

If the absence is foreseeable, a note should be sent or a phone call made in advance to the school staff. Doctor, dental, music and other appointments should be scheduled after school hours.

Absences for reasons other than for sickness and emergency may or may not be excused. ***After ten absences, additional absences are considered unexcused without a doctor's note.*** Excessive unexcused absences will result in a meeting for possible expulsion.

Excessive absences will inhibit the student's progress. If, in the opinion of the administration, the absences are unnecessary, the student will be considered truant.

A student is considered tardy if he/she is not in the *Learning Center* at 8:00 a.m. Certain privileges will be lost unless the parent communicates with the school and a *valid* reason is given.

Continued tardiness and excessive absences will require a conference between the parent and the principal, possibly leading to revocation of student privileges, suspension, and eventually, under continued tardiness, the student may be expelled.

*Attendance can be granted to a child working from home* if one of the following requirements is met: completion of a full day's coursework or 6 hours of time spent logged in with satisfactory coursework completion.

## Release from Classes

Before a child can be released from class, some form of communication between a parent and the school office **must** take place. We must know when the child is leaving, who will be picking up the child, and when the child will be returning to class.



## Homework

In grades 4-12, the responsibility for scholastic achievement is placed on students. The goals set by the student and reviewed by the supervisor will not exceed what the student is capable of completing during the school day. If a student does not meet his/her goals for that day, he/she may be required, at the discretion of the supervisor, to complete the work at home. If a student has homework, a slip giving the assignment to be completed will be sent home. The slip is to be signed by the parent and returned the following day. Resource books may *not* be taken home without specific permission from a staff member.

A parent may sign a homework slip excusing homework for a valid reason. Please state on the homework slip the reason the work was not completed.

If HOMEWORK is necessary, we suggest...

1. Provide a study area with good lighting, proper seating at a table or desk, adequate materials, and sufficient space. Distractions should be eliminated.
2. Designate a specific time period. Establish rules and guidelines for your child until the homework is completed.



## Progress Reports/Report Cards

Christian schools train children ‘en loco parentis’ (in place of parents) and are obligated to maintain close communication with the home (Gal. 4:1-2). Progress Reports are sent home at the end of each reporting period to inform parents of their child(ren)’s achievement. Parents should sign the report and return it to the school office.

Parents are requested to review the report with their child. We request that parents with questions about the progress of their child(ren) contact the school office.

With a self-paced learning format, there are **two** criteria by which to determine the quality of a student’s report card: subject percentage *and* the amount of subject completion. Students should complete 12-15 units per quarter in grades 1-12. Completed units will be color-coded by quarter for you to better track their efforts. Units that have yet to be completed will be on the report card in black and will not have a score. With our minimum assignment percentage of 80% on all work, the average school percentage is usually between 90% and 92%.

Accounts must be paid in full before any records are released.



## Standard of Conduct

We are dedicated to the training of children in a program of study, activity, and Christ-centered living. Our faculty maintains standards for behavior in the Learning Center through kindness, love, and genuine regard for each student. However, when disciplinary action becomes necessary, it is firmly carried out, tempered by good judgment and understanding.

When a student's attitude is not in accordance with school policies or principles, parents may be called for a conference. If the administration feels the situation has not changed within a reasonable period of time, parents will be asked to withdraw their child.

A negative attitude requires more attention than a negative action. A poor act will be disciplined, but a poor or rebellious attitude will be tolerated only for a short time. Every effort should be made to release negative attitudes, especially those connected to disrespect or rebellion.

Students must, at all times, conduct themselves in a Christ-like manner whether on or off the school property to remain in good standing. Failure to do so may result in disciplinary action.

If your child complains to you about a policy or discipline, please...

- **Give the school the benefit of the doubt.**
- **Realize that his/her reporting might be emotionally biased.**
- **Realize that we have reasons for all the rules, and they are enforced without favor.**
- **Support the administration and *CALL US FOR THE FACTS!***

## Scripture Verses on Discipline

“Children, obey your parents in all things: for this is well pleasing unto the Lord” (Col. 3:20).

“Let every soul be subject to a higher power” (Rom. 13:1).

“Train up a child in the way he should go, and when he is old he will not depart from it” (Prov. 22:6).

“Correct your son, and he shall give you rest; yes, he shall give delight unto your soul” (Prov. 29:17).

“For the moment all discipline seems painful rather than pleasant. Later it yields the peaceful fruit of righteousness of those who have been trained by it” (Heb. 12:11).

When rules are clearly defined, the student then knows what behavior is expected from him. At times, the rules need to be amended, modified, reiterated, and reinforced. The joint input from adults and students helps make the formulation both fair and realistic. When expectations have been clearly set forth, the excuse of not being properly informed is negated.

On this basis, students are expected to refrain from doing or talking about cheating, swearing, smoking, gambling, pornography, drinking alcoholic beverages, using drugs, or other such immoral behavior. Students who take part in such activities, whether the offense is committed on or off the school property, may be dismissed from school or face other disciplinary actions. *Any exception in the policy for one is not meant as an exception for anyone else.*

We expect students, as does the Lord, to act in an orderly and respectful manner, to be courteous and kind, to use proper language and to be honest. Students should obey all instructions of staff members submissively and respectfully.

# Cornerstone School Guidelines of Conduct

## Etiquette/Courtesy

1. If you win, do not brag, if you lose, do not show anger
2. Cover your mouth when you sneeze or cough, and say excuse me
3. Practice good lunchroom etiquette
4. Always say thank you when given something
5. When you receive something, do not insult the gift or the giver
6. Surprise others by performing random acts of kindness
7. If someone drops something and you are nearby, pick it up
8. Hold the door open for others
9. On a field trip, enter the building quietly, and always thank and compliment the individuals involved at the place you are visiting
10. Make eye contact in your conversations
11. Don't talk during a video
12. Greet visitors and make them feel welcome
13. When offered food, take only your fair share
14. Greet others by name
15. When asked to do something, do not moan or complain
16. Push your chair in whenever you get up
17. Do not save seats
18. Do not ask for a reward

## Integrity and Character

19. Use God-given wisdom in the circumstances of life
20. Take time to examine the strengths and passions you have and focus on how you can use them
21. Always be honest
22. Learn from your mistakes and move on
23. Be positive and enjoy life
24. If anyone is bullying you, let a staff member know
25. Carpe Diem
26. See yourself as God sees you... Royalty, Righteous, Beautiful, and Talented
27. Be the best person you know to be

## School Policy

28. Plan to arrive at school *early*... tardiness is not an acceptable habit
29. Transitions between periods or activities should be quick, orderly, and quiet
30. Answer all essay questions with complete sentences, and be sure to check over your answer for proper spelling and punctuation
31. Satisfying the dress code policies are expected from when you arrive on school property until you have left school property
32. Keep yourself organized
33. Keep yourself and the bathrooms clean
34. Everyone takes responsibility for the cleanliness of the school
35. You must notify a staff member before leaving the room
36. All rules apply regardless of whom is present as a teacher
37. During group assembly or during class time is not for talking to friends
38. During class time, you are expected to work
39. Food is for the lunchroom only
40. Going to another student's office requires permission
41. Return to your office quickly and quietly as soon as break is over
42. When you use something, put it back in its place when you are done
43. All cell phones are to be turned into the school office.

## Respect

44. Respect other students' comments, opinions, and ideas
45. Do not show disrespect with gestures
46. If it's not yours and you don't have permission, DON'T TOUCH IT
47. Respectful behavior and courtesy is expected outside of school at all times
48. You are expected to use appropriate and encouraging language when talking
49. Show proper respect to the school's property, other students' property, and all staff members' property

## Cornerstone School Level Model Disciplinary System

The administrator may choose alternate disciplines for each level of infraction at his/her discretion. Disciplinary action will be designed to match the offense.

A note will be sent home to be signed by the parent for a Level 2 infraction. Any Level 3 or Level 4 infraction and parents will be personally contacted by the school.

### **Level 1 Infractions**

Examples: Talking Without Permission, Gum Chewing, Tardy After Bell, Chair Abuse, Slouching, Wasting Time, Off Limits Area, Passing Notes, Untucked Shirt, Shoe Laces Untied, Etc.

Discipline Examples (Final discipline to be determined by Cornerstone Staff):

***Only after 3 violations in one school day***

- 1) Hand-Written Report (15 words per grade level)
- 2) Privilege System Charge

### **Level 2 Infractions**

Examples: Out of Dress Code, Disrespect, Disobedience, Name Calling, Lying, Unfulfilled Level 1 Discipline

Discipline Examples (Final discipline to be determined by Cornerstone Staff):

- 1) Hand-Written Report (30 words per grade level)
- 2) Short-term Loss of Privilege System

### **Level 3 Infractions**

Examples: Swearing, Blatant Disrespect, Cheating, Two Level 2 Infractions in Same Day, Unfulfilled Level 2 Discipline

Discipline Examples (Final discipline to be determined by Cornerstone Staff):

- 1) Suspension
- 2) Hand-Written Report (50 words per grade level)
- 3) Long-term Loss of Privilege System

### **Level 4 Infractions**

Examples: Use and/or Possession of Alcohol, Illegal Drugs, or Tobacco  
Multiple Level 2 and/or 3 Infractions

Discipline: Meeting with parents about probable expulsion.  
***Each student will be dealt with on a case-by-case basis!***

***An exception for one is not an exception for others!***

## General Comments for Parents and Students

- Attitude: Griping, complaining, and bad attitudes will not be accepted.
- Property: Marked on, defaced, or broken property will be replaced at the offending student's expense.
- Items to avoid: matches, lighters, cigarettes, knives and guns are not permitted at school.
- Language: Use only words which glorify the Lord.
- Respect:
  - Students will address staff as Mr. or Mrs. .... (Last name).
  - Students will encourage one another and not make derogatory comments to each other.

### **Off Limits Areas:**

- Other students' offices
- Principal's office
- Nursery
- Church platform, instruments, and sound booth
- Automobiles and parking area

### **Other Items:**

- Books/Magazines: Must be approved by the supervisor.
- The usage of cell phones is not permitted during school hours. Cell phones should be brought into the building and must be turned into the office.
- Student Offices: Only "positive," approved items are allowed.
- Cornerstone School Name: In order for the Cornerstone School name to be used to sanction an activity, permission must be obtained from the administration.
- Staff has the right to search the following but not limited to:

Student offices  
Cubbies  
Backpacks, purses, book bags, coats, etc.

The Student  
Automobiles  
Other personal property

## **Birthdays**

Parents are welcomed to celebrate this special day with their child(ren). Parents may choose to involve the school in the celebration during our lunch break. Birthday parties at the school, as with any other activities, must first be approved by the school administration. Students with summer birthdays should set up a school day to celebrate their birthday (half birthdays work well).

## **Telephone Use**

The school phone is reserved for official school business and emergencies. Students desiring to place emergency calls will give the name and number to school personnel who in turn will place the call. We prefer students not be called out of the Learning Center to receive a phone call.

## **Academics**

Through the power of God working in each individual, Cornerstone School expects its students to develop their full potential in every area.

Confession: **I have been called apart from the ways of the world. God has chosen me; He himself has called me Holy. He has called me peculiar, which means I am very distinctive, very special. I am complete in Christ Jesus. He has empowered me through the Holy Spirit for the work to which He has called me. I am well able to perform, in all areas of life, in a manner pleasing to my Heavenly Father. I am special and precious in the sight of God.**

## **Grading**

Grades are set as follows:

**A: 92-100%**

**B: 84-91%**

**C: 80-83%**

Our school policy does not accept any grade below 80% on completed work. This stipulation is in place at Cornerstone because we believe students should have a *solid* understanding of the material before moving on to other schoolwork.

## **Assignment Weighting**

Assignment Weighting is as follows:

Lessons/Daily Work: 15%

Projects: 20%

Quizzes: 25%

Tests: 40%



## Cornerstone School Supplies

**K - 3<sup>rd</sup> Grade students *may* have at their office the following:**

- Pencils\* (NO PENS, NO MECHANICAL PENCILS)
- Safety Scissors\*
- Erasers\*
- King James Version Bible\*
- 3 Wide-Ruled Notebooks\*
- Box 24 Crayons (NO MARKERS)
- Paint Shirt
- Glue Bottle (Preferably no glue sticks)
- Ruler
- Box or pkg. of Kleenex

**4<sup>th</sup> - 12<sup>th</sup> Grade students *may* have at their office the following:**

- Pencils\*
- Pens\*
- Erasers\*
- Pair of headphones, preferably over-the-ear\*
- 5 subject notebook or 5 notebooks\*
- King James Version Bible\*
- Mouse pad (preferably with gel wrist)
- Package of graph paper
- Ruler
- Compass
- Protractor
- Scientific Calculator (8<sup>th</sup> – 12<sup>th</sup>)\*
- Glue stick
- Scissors
- Markers
- Box or pkg. of Kleenex

Any other items in the student's office must be approved by staff.

Staff will decide what items students are allowed to keep in their office versus a storage cubby for the lower level classroom.

**\* - Denotes a required item**

## **Parental Ability to Act as a Teacher**

As a parent or legal guardian, we *can* program the curriculum to recognize you as a teacher for your child's classes. However, because of how our curriculum provider currently organizes this feature, it does not work well for students who are enrolled full-time, as it makes grading a greater challenge for the teaching staff. Therefore, this feature is reserved to online students until it allows multiple teachers to receive notifications from the same student. For now, we suggest that you receive the login information from your child so you can gain access to their schoolwork. This will give you the ability to view your child's progress in real time whenever you have access to the internet.

## **Distance Learning**

We offer a program to work from home called Distance Learning. Distance Learning is available in grades 3-12 over the Internet. Online coursework will require *significant* parental involvement to keep students accountable. A capable and school approved adult must be available to any student who wants to participate in our Distance Learning program.

If a student is noticeably struggling with a Distance Learning class, please consider enrolling that student at Cornerstone on-site. Distance Learning works well with moderate teacher help, but excessive teacher assistance should not be done over messages or the telephone.

With our Distance Learning program, the school remains responsible for grading coursework and managing the educational process for the student. Students are able to utilize the help of the school via phone or message whenever school is in session.

## **Part-Time for Home School**

Also available is our Part-Time for Home School program. In this case, parents are responsible for managing the education process. The school is then viewed as a resource and can be utilized one or two days a week. You may inquire at the school to learn more about this program.

## Summer School Options

At this time, Summer School is only made available online.

Students desiring to complete further coursework during the summer over the Internet may complete a partial unit at no cost. Each additional unit started during the summer is \$30. This rate only applies outside of the regular school year and is only applicable for existing Cornerstone students.

An existing Cornerstone student desiring to complete a course from start to finish over the course of a summer may do so at a special rate. A full-credit class taken online with a three month deadline is available for \$250! A half-credit course with a three month deadline is available for \$150! If a course is unfinished after the summer deadline, the student will be able to complete the course when coming back to school in the fall and will only be charged by the number of units started.



## **Admissions Procedures**

- Call the School and make an appointment for an admission screening

**(605) 335-7084**

At the appointment, please bring the following items:

- Any previously kept records (i.e. transcripts) for High School students, this is a necessity if we are to transfer credits towards graduation.
- Recent achievement test scores
- Your completed application for enrollment
- Any information you feel may help us to better serve each student
- Check, cash, or money order in the amount of \$100 for each student's registration fee

\* We have diagnostic tests available for help in placing your child at an appropriate grade level. Quite often, accurate placement is determined through a conference between the family and the school, and the placement tests are not a necessity.

## **Acceptance**

Cornerstone School reserves the right to deny services to individuals at our discretion. No students will be accepted without the consent of their parents or legal guardians, with the exception of individuals over the age of 18 seeking to finish their high school diploma. All students and at least one parent or guardian should meet with us at Cornerstone before acceptance. We believe meeting each student is highly beneficial to the student, parents, and teachers. We have a deep interest (spiritually as well as academically) in each student with whom we work.

**CORNERSTONE SCHOOL**  
*Academic Year*  
**2014-2015**

**REGISTRATION FEE**    *\$100.00 each new student*  
                                   *75.00 each returning student (if fee received by 5/31/15)*  
                                   *150.00 each returning student (if fee received after 5/31/15)*

*\*Registration and first month's tuition are non-refundable.*  
*\*An exception in the policy for one is not meant as an exception in the policy for anyone else.*

**TUITION SCHEDULE**

Tuition payments are due the first day of each month beginning with the month of July and ending with the month of May. Tuition will be divided into eleven equal payments assuming registration has occurred prior to July 1. Appropriate adjustments will be made for registration at other times.

Late charges **will be** assessed according to Cornerstone School's policy. If tuition is not paid by the 4th of the month, there will be a \$25.00 late charge penalty **per** child, and if not paid by 8th of the month, there will be an additional \$25.00 late charge penalty **per** child. If not paid by the 12th of the month, your child will not be permitted to attend class.

Tuition includes classroom instruction cost, curriculum costs, Parent/Teacher conferences, and similar functions. Any additional costs and/or fees will be submitted to you when due.

*\*\*Kindergarten (Half Days) \$1430.00*  
*\*\*Kindergarten (Full Days) \$2750.00*

	<i>Grade Levels 1-8</i>	<i>Grade Levels 9-12</i>
<i>1 Student</i>	<i>\$3410.00</i>	<i>\$3520.00</i>
<i>Each Additional Student</i>	<i>\$3080.00</i>	<i>\$3190.00</i>

*Tuition will be charged to grade levels 9-12 first and then on to grade levels 1-8.*

*\*\*Kindergarten tuition is not dependent upon the number of students per family.*

## **Tuition Penalties**

If tuition is not paid by the 4th day of the month, there will be a \$25.00 per student late charge penalty, and if not paid by the 8th of the month, there will be an additional \$25.00 per student charge penalty. Penalties are not discounted. If tuition is not paid by the 12th of the month, your child will not be permitted to attend class. At that time the school district will be contacted and informed that your child is no longer attending Cornerstone School.

## **Late Fees**

The student's records will not be released until any outstanding tuition balance is paid in full including all other charges. All registration fees are due at or before the time of enrollment.

## **Payments**

Tuition payments may be brought to the school office during regular school hours. Any questions or inquiries regarding your account should be directed to the School Administration.

## **Reductions or Refunds**

There is no reduction of tuition for holidays. If a child is withdrawn from school, there will be no refund of tuition for that month, but there will be a refund for any months paid in advance. Also, no tuition allowances for vacations will be made.

NOTE: There may be a variation regarding tuition if the student is enrolled after the school year has begun.

**\*An exception in the policy for one is not meant as an exception in the policy for anyone else.**

## General Course of Study Leading to a Diploma

Only required courses are listed. Other credits will be earned through electives

This course of study shows the minimum requirements for a standard High School Diploma from Cornerstone School.

<u>Subject Category</u>	<u>Minimum Credits Required</u>
<b>Bible</b>	<b>2</b>
New Testament Studies (1 Credit)	
Bible Electives	
<b>Language Arts</b>	<b>4</b>
English 900 (1 Credit)	
English 1000 (1 Credit)	
English 1100 (1 Credit)	
Speech/Communication (0.5 Credits)	
English Electives	
<b>Mathematics</b>	<b>3</b>
Algebra I (1 Credit)	
Algebra II and/or Geometry (1.0/2.0 Credits)	
Math Electives	
<b>History/Geography/Social Studies</b>	<b>3</b>
World Geography (0.5 Credits)	
World History (0.5 Credits)	
American History (1 Credit)	
Government (0.5 Credits)	
Economics (0.5 Credits)	
History Electives	
<b>Science</b>	<b>3</b>
Physical Science and/or Integrated Physics and Chemistry (1.0/2.0 Credits)	
Biology (1 Credit)	
Science Electives	
<b>General Requirements</b>	<b>4</b>
Computer Skills (0.5 Credits)	
Keyboarding (0.5 Credits)	
High School Health (0.5 Credits)	
Personal Finance (0.5 Credits)	
Physical Education (1 Credit)	
Chorus/Fine Arts (0.5 Credits)	
Study Skills (Graduation Test) (0.5 Credits)	
<b>Foreign Language</b>	<b>1</b>
<b>Other Electives</b> (May include above categories)	<b>3</b>
<b>Minimum Total Credits - 23</b>	

## College Preparatory Course of Study Leading to a Diploma

Students who choose this category do so to prepare for college and meet the typical standards for entrance into college.

<u>Subject Category</u>	<u>Minimum Credits Required</u>
<b>Bible</b>	<b>2</b>
New Testament Studies (1 Credit)	
Bible Electives	
<b>Language Arts</b>	<b>4</b>
English 900 (1 Credit)	
English 1000 (1 Credit)	
English 1100 (1 Credit)	
Essentials of Communication (0.5 Credits)	
English Electives	
<b>Mathematics</b>	<b>3</b>
Algebra I (1 Credit)	
Geometry (1 Credit)	
Algebra II (1 Credit)	
Math Electives	
<b>History/Geography/Social Studies</b>	<b>3.5</b>
World Geography (0.5 Credits)	
World History (0.5 Credits)	
American History (1 Credit)	
Government (0.5 Credits)	
Economics (0.5 Credits)	
History Electives	
<b>Science</b>	<b>3</b>
Physical Science <i>or</i> Integrated Physics and Chemistry (1 Credit)	
Biology (1 Credit)	
Chemistry <i>or</i> Physics (1 Credit)	
Science Electives	
<b>General Requirements</b>	<b>4</b>
Computer Skills (0.5 Credits)	
Keyboarding (0.5 Credits)	
High School Health (0.5 Credits)	
Personal Finance (0.5 Credits)	
Physical Education (1 Credit)	
Chorus/Fine Arts (0.5 Credits)	
Study Skills (Graduation Test) (0.5 Credits)	
<b>Foreign Language</b> (Credits must be the same foreign language)	<b>2</b>
<b>Other Electives</b> (May include above categories)	<b>3.5</b>
<b>Minimum Total Credits - 25</b>	



## Honors Course of Study Leading to a Diploma

The Honors program includes the standard college preparatory courses plus additional achievement coursework providing the very highest quality preparation for a college education. Honors students must graduate with at least a 90% overall average and a 3.50 GPA.

<u>Subject Category</u>	<u>Minimum Credits Required</u>
<b>Bible</b>	<b>4</b>
New Testament Studies (1 Credit)	
Old Testament Studies (1 Credit)	
Biblical Doctrine (1 Credit)	
Christian Faith and Living <i>or</i> Foundations for Living (1 Credit)	
<b>Language Arts</b>	<b>4</b>
English 900 (1 Credit)	
English 1000 (1 Credit)	
English 1100 (1 Credit)	
Essentials of Communication (0.5 Credits)	
English Electives	
<b>Mathematics</b>	<b>3.5</b>
Algebra I (1 Credit)	
Geometry (1 Credit)	
Algebra II (1 Credit)	
Math Electives	
<b>History/Geography/Social Studies</b>	<b>4</b>
World Geography (0.5 Credits)	
World History (0.5 Credits)	
American History (1 Credit)	
U.S. Government (0.5 Credits)	
Economics (0.5 Credits)	
History Electives	
<b>Science</b>	<b>3</b>
Physical Science <i>or</i> Integrated Physics and Chemistry (1 Credit)	
Biology (1 Credit)	
Chemistry <i>or</i> Physics (1 Credit)	
Science Electives	
<b>General Requirements</b>	<b>4</b>
Computer Skills (0.5 Credits)	
Keyboarding (0.5 Credits)	
High School Health (0.5 Credits)	
Personal Finance (0.5 Credits)	
Physical Education (1 Credit)	
Chorus/Fine Arts (0.5 Credits)	
Study Skills (Graduation Test) (0.5 Credits)	
<b>Foreign Language</b> (Credits must be the same foreign language)	<b>2</b>
<b>Other Electives</b> (May include above categories)	<b>2.5</b>
<b>Minimum Total Credits - 27</b>	

# High School Course List

## **Mathematics**

Algebra I  
Geometry  
Algebra II  
Pre-Calculus  
Integrated Math  
Consumer Math  
Trigonometry  
Advanced Placement Calculus  
Accounting  
Essentials of Mathematics

## **Language Arts**

Language Arts I  
Language Arts II  
Language Arts III  
Language Arts IV  
British Literature  
American Literature  
Essentials of Communication  
Speech

## **Science**

Int. Physics and Chemistry  
Physical Science  
Biology  
Chemistry  
Physics  
Earth Science  
Biology Lab

## **History and Geography**

Civics and World Geography  
World History  
American History  
Advanced Placement U.S. History  
Government  
Economics  
Civics  
The Civil War  
South Dakota State History  
Any Other State History  
Vietnam Era  
World Geography  
The Story of the Constitution  
Twentieth Century American History

## **Bible**

New Testament Survey  
Old Testament Survey  
Bible Doctrine  
Christian Faith and Living  
Foundations for Living  
Life of Christ

## **Foreign Languages**

Spanish I and II (Rosetta Stone *and* Ignitia)  
Spanish III, IV, and V (Rosetta Stone)  
Greek I, II, and III (Rosetta Stone)  
Latin I, II, and III (Rosetta Stone)  
Mandarin Chinese I, II, and III (Rosetta Stone)

## **Career and Technical Information**

Career Explorations 1  
Career Explorations II  
Careers in Allied Health  
Fundamentals of Computer Systems  
Fundamentals of Digital Media  
Fundamentals of Programming and Software Development  
Introduction to Information Technology  
Introduction to Information Technology Support and Services  
Introduction to Network Systems  
Network System Design  
Office Applications I and II  
Small Business Entrepreneurship  
Software Development Tools  
Technology and Business

## **Other Electives**

ACT Test Prep  
Art  
Business Computer Information Systems 1-A  
Business Computer Information Systems 1-B  
Chorus  
College Planner  
Computer Skills  
Digital Arts  
Drawing Basics  
Essentials of Business  
Family and Consumer Science (Home Ec.)  
Health  
Keyboarding/Typing  
Microsoft Office Essentials  
Music Appreciation  
Music Theory  
Office Applications I (Word, Publisher, and PowerPoint)  
Office Applications II (Excel and Access)  
Personal Finance  
Personal Financial Literacy  
Physical Education  
Physical Fitness  
Sign Language  
Small Business Entrepreneurship  
Study Skills (Graduation Test)  
Technology and Business  
Web Design

# Cornerstone School Dress Code

## Standard Dress Code Day

Dress code standards are to be kept in order to maintain an effective learning atmosphere and promote good personal hygiene. Students working under a dress code have better self-confidence and exhibit better behavior. Each student's appearance should be to honor Christ. It is vital that each student wholeheartedly supports the dress standards.

All articles of clothing should have no visible logos.

### Shirts

- Polo: Short or long sleeve  
*Colors: white, navy, royal blue, light blue, red, or maroon*
- Wrinkle-free Oxford: Short or long sleeve  
*Colors: white, light blue (may have a soft pinstripe)*
- Blouse (Girls only): Oxford style; long or short sleeve; white  
*Colors: white (may have a soft pinstripe)*
- Undershirt: (Optional) T-shirt, long sleeve T-shirt, or turtleneck  
*Colors: white, navy, royal blue, light blue, red, or maroon*



(All shirts are to be tucked in)

### Pants

(All pants must have belt loops and a belt *must* be worn.)

Wrinkle-free dress pants: *Navy or khaki*

Corduroy pants: *Navy or khaki*

(No cargo pants, no jeans, no Capri's, no sweatpants)



### Belts

Colors: *Navy, brown, or black*  
(**Belts must be plain** – no studs, no extra colors, no extra metallic design, no large belt buckles)

### Shoes

Tennis Shoes: Shoe, laces, *and* logo **must** be black  
Dress Shoes: Navy, black, or brown; tie or slip-on

(We recommend slip-ons for young students. Laces must be tied. Dress shoes should remain polished.)

### Sweaters and Sweatshirts

(Must wear a Polo or Oxford shirt underneath with collar out)

Cardigan, v-neck sweater, or sweater vest: *Navy or red*  
Crewneck sweatshirt: *Navy or red*  
V-neck sweatshirt: *Navy or red*

(*No hooded sweatshirts and no zippers*)



### Socks

Crew socks: *Navy, white, black, or khaki*  
Dress socks: *Navy, white, black, or khaki*  
Tights (Girls only): *Navy, white, black, or khaki*

(Visible portion of the socks should be all one color)

### Skirts and Jumpers

(Girls only - Skirts and jumpers **must** come within 3 inches of the top of the knee.)

Colors: *Navy, khaki, blue plaid*



(Orders may be made or more examples found by going to [www.jcp.com](http://www.jcp.com) and searching for school uniforms. You may also click the “Kids” tab and then click on “School Uniforms.”)

## Gym Day Dress Code

**Required:** Black athletic pants, Cornerstone T-shirt, and a good pair of athletic shoes  
(*Shoes may be any color on gym day*)

**Optional:** Black shorts (must come within 3 inches of the top of the knee), Cornerstone sweatshirt, or Cornerstone jacket.

*Cornerstone T-shirts, jackets, and sweatshirts are available in the Cornerstone bookstore.*

## Other Dress Code Items

*(These items apply to both regular schooldays **and** “No Dress Code Days” unless otherwise stated.)*

### 1. Hair

- a. Only conservative, traditional hairstyles are acceptable. Hair must be clean and groomed neatly.
- b. For the boys it must be off the collar, covering no more than the middle of the ear and not exceeding 4 inches in length. Sideburns cannot be longer than the middle of the ear. All young men are to be clean shaven.
- c. Hair must be *one natural color*. However, highlights with natural colors are acceptable. Any other particular coloring options must be approved by staff.

2. Hats or caps are to be worn outside the building only. Bandanas worn as part of a hair style are *only* permitted on a “No Dress Code Day.”

3. Outer wear such as jackets and coats are not to be worn in the classroom. We encourage parents to monitor their child(ren) to see that they dress appropriately for the various seasons. During snowy, cold months send hats and mittens/gloves to school with your child.

4. All girls may wear any color of nail polish except black. Only girls in grade 7 and above may wear makeup. All makeup must be worn in moderation.

### 5. Jewelry

- a. Girls - No more than two delicate chains, two small bracelets, or two rings. Two pair of post style earrings (no large or dangling earrings are allowed) and one watch is allowed.
- b. Boys - One watch, one bracelet, one ring, and one neck chain are allowed. (Boys are not permitted to wear earrings.)

- c. Any visible non-ear piercing after acceptance at Cornerstone will end your privilege to attend Cornerstone School. Also, starting the use of gauge earrings is not permitted.
6. Fingernails should be neatly trimmed. Boys should be able to see the skin on the top of the finger when looking at their fingers straight on. Girls may grow their fingernails out ¼ inch past the tip of their finger. Under the fingernail should be kept clean.
7. “No Dress Code Day” Dress Code
  - a. All clothing should be free of holes; pant legs should not be frayed.
  - b. Lettering and symbols on clothing should not promote violence, alcohol, tobacco, or drugs; should not contain material that is sexually suggestive or gang-related. All clothing should be appropriate and encouraging.
  - c. Shorts and skirts must come within 3 inches of the top of the knee.
  - d. Sandals without socks are permitted on “No Dress Code Days” as long as weather is appropriate. Sandals must stay on. House slippers and shower shoes are unacceptable.
  - e. Pants must be worn high enough to cover any undergarments.
  - f. Tank tops or sleeveless shirts are not allowed. No midriff may be showing.
  - g. Cotton sweatpants, pajamas, yoga pants, and athletic shorts are not allowed.
  - h. Students are expected to dress nicely even on a No Dress Code Day. They should not come to school in the same attire they would wear to lounge around the house!
8. Shoes are to stay on during the school day. Socks must be worn at all times.
9. Students who obtain a tattoo after enrolling in Cornerstone lose the privilege of attending. Any prior tattoos must be covered. A student with a prior tattoo that cannot be covered will only be allowed to attend Cornerstone School online.
- 10.No more than one button on the top of a shirt or blouse may be unbuttoned, unless an undershirt is worn.
- 11.Sunglasses (unless prescribed by a physician) shall not be worn within the school building.
- 12.Students must maintain good hygiene. Teeth should be brushed every day. Showers should be taken regularly. Clothing should be washed regularly. For older students, deodorant should be worn daily.
- 13.Students are not permitted to have writing on their skin or on their clothing.
- 14.Any items that are not covered in the dress code will be established by Cornerstone staff. Common sense and the desire to dress oneself appropriately are expected. Please ask Cornerstone staff before purchasing questionable items. Any item that does not explicitly fit our guidelines may not be permitted at school.

## ***CORNERSTONE SCHOOL 2014-2015 Tentative SCHOOL CALENDAR***

<b>July</b>	<b>1</b>	1st Tuition Payment Due
<b>August</b>	<b>1</b>	2nd Tuition Payment Due
	<b>19</b>	Parents' Night 7:07 p.m.
	<b>25</b>	School begins - Special Schedule for Mon. & Tues. Only (K - 6th) 8:00 - 11:20 a.m. (7th-12th) 12:00 - 3:25 p.m.
	<b>27</b>	All students begin regular schedule 8:00 a.m. – 3: 25 p.m.
<b>September</b>	<b>1</b>	3rd Tuition Payment Due
	<b>1</b>	NO SCHOOL - Labor Day
	<b>17</b>	Clash Day
	<b>26-30</b>	NO SCHOOL - Staff Training/Fall Break
<b>October</b>	<b>1</b>	4th Tuition Payment Due
	<b>1-3</b>	NO SCHOOL - Staff Training/Fall Break
	<b>14</b>	Support School Colors Day (Purple, Black, and White)
	<b>24</b>	End of 1st Quarter
	<b>31</b>	Progress Reports
<b>November</b>	<b>1</b>	5th Tuition Payment Due
	<b>4-6</b>	Parent-Teacher Conferences -- <i>School dismisses at 12:00 p.m. each day</i>
	<b>13</b>	Hat Day
	<b>19</b>	School Picture Day – Pictures begin at 8:30 a.m.
	<b>26-28</b>	NO SCHOOL - Thanksgiving Break
<b>December</b>	<b>1</b>	6th Tuition Payment Due
	<b>18</b>	School Christmas Program 7:00 p.m.
	<b>19</b>	School Dismisses at 12:00 for Christmas Break
	<b>22-31</b>	NO SCHOOL - Christmas Break
<b>January</b>	<b>1</b>	7th Tuition Payment Due – NO SCHOOL – New Year's Day
	<b>5</b>	School resumes at 8:00 a.m.
	<b>9</b>	End of 2nd Quarter
	<b>10</b>	Progress Reports
	<b>20</b>	Blanket and Pajama Day
<b>February</b>	<b>1</b>	8th Tuition Payment Due
	<b>16</b>	NO SCHOOL – President's Day
	<b>18</b>	Patriot's Day – (Red, White, and Blue)
<b>March</b>	<b>1</b>	9th Tuition Payment Due
	<b>13</b>	End of 3 <sup>rd</sup> Quarter
	<b>17</b>	Favorite Stuffed Animal Day <i>OR</i> Support Your Favorite Sports Team Day
	<b>20</b>	Progress Reports
	<b>24-26</b>	Parent-Teacher Conferences -- <i>School dismisses at 12:00 p.m. each day</i>
<b>April</b>	<b>1</b>	10th Tuition Payment Due
	<b>3-6</b>	NO SCHOOL – Easter Break
	<b>16</b>	2 <sup>nd</sup> Annual Cornerstone School Dinner Theatre – 6:00-8:00 p.m.
	<b>21</b>	Monochromatic Day
<b>May</b>	<b>1</b>	LAST Tuition Payment Due
	<b>12</b>	Last Day of Classes – <i>School dismisses at 12:00 p.m.</i>
	<b>15</b>	<b>School Awards &amp; Graduation – 7PM --ALL STUDENTS MUST ATTEND</b>
	<b>31</b>	Registration Fee Due for Returning Students

Missed class time from late starts or school cancellations will be made up with full-day Fridays if necessary.

## Weekly Schedule Grades 4 – 12

(Subject to change) (See Mrs. Griep for the K-3 schedule)(4th-6<sup>th</sup> Grade will have some additional break time.)

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00	Devotions/Opening	Devotions/Opening	Devotions/Opening	Devotions/Opening	Devotions/Opening
8:05	Math	Math	Math	Math	Math
8:20	Math	Math	Math	Math	Math
8:30	Math	Math	Math	Math	Math
8:40					
8:50					
8:55					
9:00					
9:10					
9:30					
9:40					
10:00					
10:10					
10:20					
10:30					
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12:30					
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1:00					
1:10					
1:20					
1:45					
1:50					
2:00					
2:10					
2:20					
2:30					
2:35					
2:50					
3:00					
3:20					
3:25					

- Flex time is an opportunity for students to catch up or get ahead with their schoolwork, but can also be used to add extra activities.
  - For any student who has not met the minimum requirements, keyboarding is expected daily for 15-20 minutes.



## Self-Paced Format Anti-Abuse System

**Purpose:** This is a system intended to disallow students to abuse our self-paced format. A self-paced format is what we consider to be the absolute best system available in education. However, when a student does not exhibit a capacity for self-motivation, this anti-abuse system is designed to provide boundaries for an absolute minimum amount of completed schoolwork. If the student is not able to complete schoolwork at a reasonable pace, Cornerstone School would be doing a disservice allowing that student to continue here.

***Requirements have been established in a fashion that any student who puts forth effort should not be pressured by this system irrespective of aptitude.***

*Core Subjects: Math, Language, Science, History, and Bible*

*Typical Number of Units in a Basic School Year (Varies slightly by grade): 55*

**Conditions That Bring on a Probationary Phase:** (Any of the following conditions result in the probationary phase.)

- 1) 8 units or less of completed work over a school quarter
- 2) Multiple core subjects with only 1 unit completed over a school quarter
- 3) Any core subject with 0 units completed over a school quarter

**Conditions That Bring On Critical Phase:**

- 1) 5 units or less completed over a school quarter
- 2) Multiple core subjects with 0 units completed over a school quarter
- 3) Probationary Phase Requirements Are Not Met

**Probationary Phase (Period: School Quarter)**

**Requirements to Regain a Normal Status** (Must meet all requirements):

- 1) Complete at least 2 units in each of the five core subjects in which only 0-1 units had been completed over the previous quarter
- 2) Complete a minimum of 10 units over the next quarter
- 3) A minimum of 75%\* of *scheduled* schoolwork complete

**Critical Phase (Period: 3 Weeks)**

**Requirements to Regain a Normal Status:**

- 1) A minimum of 75%\* of *scheduled* schoolwork complete

**Requirements to Reenter Probationary Phase** (Must meet *one* requirement):

- 1) Complete 5 units from core subjects over three weeks
- 2) A minimum of 60%\* of *scheduled* schoolwork complete

**A student's failure to complete either Critical Phase requirement will result in that student no longer attending Cornerstone School!**

- Parents will be notified if their child enters the probationary phase.
- There will be a meeting with the parents and the student should a student enter the critical phase.
- Exceptions/variations may be put into effect for seniors.
- *Any exceptions made for one are not exceptions for others.*
- **Completion of 75% of the prior year's assigned work is necessary to reenroll into Cornerstone School.**

\* Percentages are based on the amount of schoolwork a student should have completed at that point in the school year.

## Questions?

If you have any QUESTION regarding your child's performance at school, or the school itself, please contact the school staff.

School Phone: (605) 335-7084

School/Church Fax: (605) 335-5713

School E-mail: [school.cmi@midconetwork.com](mailto:school.cmi@midconetwork.com)

School Website: [www.CornerstoneSchool-K12.com](http://www.CornerstoneSchool-K12.com)

Church Website: [www.CornerstoneChurchSiouxFalls.com](http://www.CornerstoneChurchSiouxFalls.com)

## Concluding Remarks

As with any handbook, it is impossible to cover all areas. Some additional rules and changes may be encountered during the school year, and all guidelines are subject to change. Notices concerning these changes will be given to the students and parents. We ask that all parents and students are familiar with the regulations and procedures of the school.

Please continue to pray for CORNERSTONE SCHOOL  
throughout the year.

